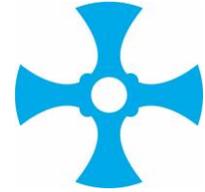


Risedale Sports & Community College



Help Sheet - Returning to school full-time from September 2020

Welcome back: Next week sees Risedale re-open to all students. This help sheet is to summarise all that parents/carers and students need to know so that students are well prepared for their return to learning.

Getting Ready - what your child will need: Uniform and Equipment

- Pencil case - containing black pens, red pen, blue pen, pencil, ruler and eraser. Sharing of equipment is not allowed under the current guidance.
- Coat - students will be spending some time outside and it's nearly Autumn so please make sure that your child has a waterproof coat.
- Make sure your child comes to school in full uniform.
- A drink and a snack for break - no canteen facilities are available at breaks to minimise contact.
- Please let us know if you want your child to have a school meal or are bringing their own packed lunch using the link below (highlighted in yellow).
- A mask - in case it is needed. Please note that during normal operations, and unless there is a local lockdown, pupils and staff are free to decide if they want to wear a mask in communal areas. They should not be used in the classroom as this may hinder communication and in accordance with government guidance.
- A plastic bottle for water that they can refill. To reduce the amount of times pupils visit the water dispenser, please make sure they bring a bottle filled with water at the start of the day.
- The school mobile phone policy must be followed at all times.

Packed Lunch or School Dinner:

To help us to correctly gauge how much lunch to prepare **please fill in the following [form](#)** by next Tuesday, 8th September. This will really help Mrs Atkins and her Catering Team be ready for a smooth start to the new school year.

YOU MUST COMPLETE ONE FORM FOR EACH CHILD: [School Lunch Form](#)

Times of the school day:

First Day Back: Wednesday 9th September 2020

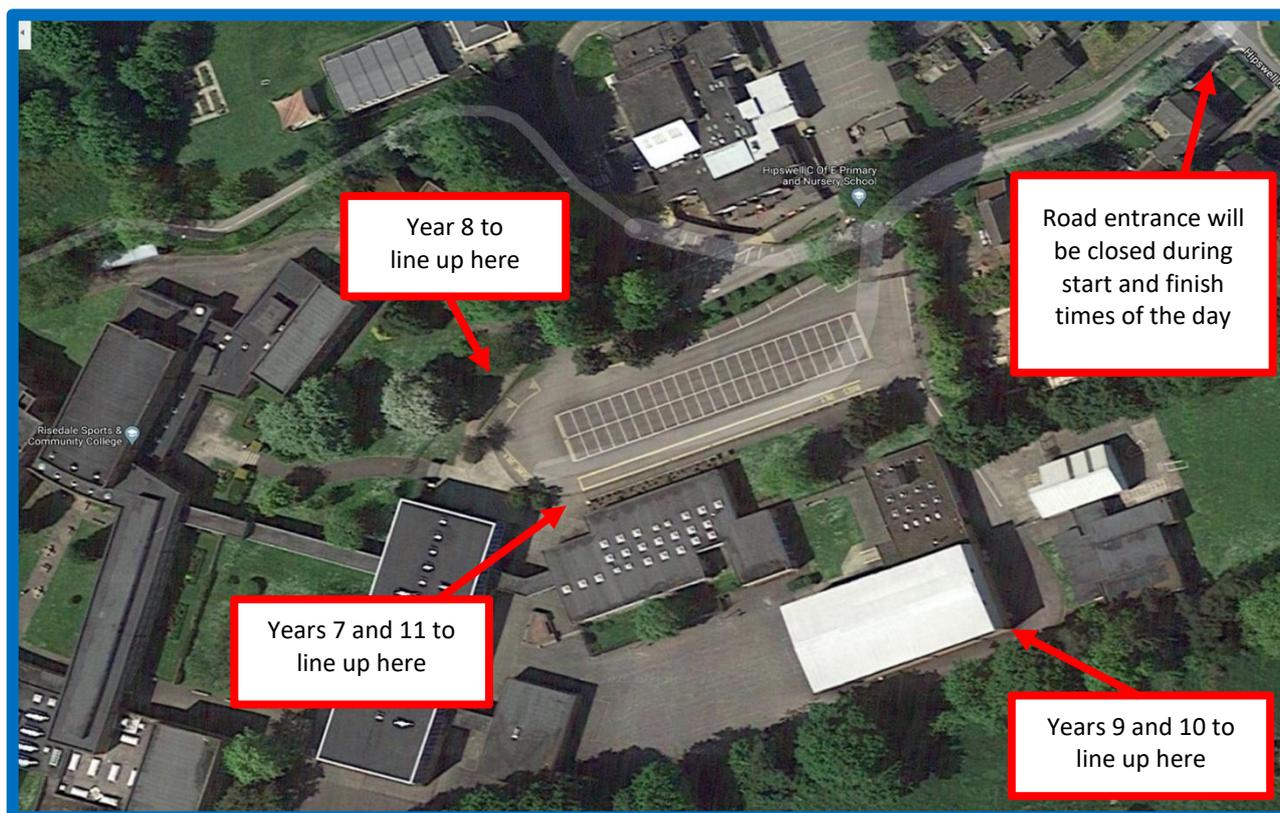
ALL pupils return to school on Wednesday 9th September 2020. This first day has **DIFFERENT** timings to all following days as it is the first day of the term and we want to welcome pupils in properly and explain our new safety procedures to them. To do this:

- Our new Year 7 should arrive for an 8:25am start (and must start to arrive at 8:15 but no earlier). School will end for Y7 at 2:30pm.
- Our Year 8 and 9 pupils should arrive for a 10:00am start (and must not start to arrive until 9:50am). School will end for Y8 and 9 at 2:40pm.
- Our Year 10 and 11 pupils should arrive for an 11:00am start (and must not start to arrive until 10:50am). School will end for Y10 and 11 at 2:50pm.

Start and Finish times from Thursday 10th September onwards:

- Years 7, 8 and 9 will arrive for an 8:25am start (and should start to arrive no earlier than 8:15am). School will finish for Year 7, 8 and 9 at 2:40pm.
- Years 10 and 11 will arrive for an 8:40am start (and should start to arrive no earlier than 8:30am). School will finish for Y10 and Y11 at 3:10pm. However, this is likely to be extended to a later finish time, and possibly to 4pm, for many pupils in GCSE groups as we develop intervention strategies to allow those pupils to catch up on lost work ready for their exams.

Arrival and assembly points:



- Pupils **MUST NOT** arrive any sooner than 10 minutes before their allocated start time for the day, they must line up with their year group 'bubble' and must **NOT** mix with pupils from other year groups.
- Form tutors will pick up pupils from the correct line and walk them to their allocated rooms for that day which may be different each day depending on what lessons they will be receiving.
- If students arrive late to school they will need to line up outside. They will then be escorted to their teaching base by Mrs Wright or Mrs Benson.

School car park, pick-ups and drop-offs:



The school drive will be closed to traffic from 8.10am. Parents must not drive into the school grounds to drop their children off, nor wait in the car park for children to finish school. The drive into Risedale's car park will be closed to all vehicles between 8:10am and 8:55am in the morning, and from 2:15pm until 3:00pm in the afternoon. This is to avoid overcrowding and ensure a safe start to the staggered day. We are recommending that as many students as possible walk or cycle to school. If your child is travelling to school by public transport they must wear a face covering. This must then be removed on arrival at school as per the current guidance.

Student Bubbles:

In order to allow for us to maximise the safety of pupils, and in accordance with published risk assessments and guidelines, children will be kept in 'year group bubbles' and these bubbles will be further reduced into normal classes to allow us to deliver a full curriculum with minimal mixing within a year group. Pupils will be allocated a 'zone' or classroom within school that they must remain in and on most occasions the teachers will come to them, rather than their class going to the teacher. This helps to minimise pupils mixing.



Changes in the classroom:

- 4 lessons per day instead of a 6. Each lesson will be slightly longer than before although the overall teaching time will equate to the same.
- Extra intervention/tutorial sessions for students to support their learning, especially for those in Y11.
- Reduced movement around the school. Students will mainly be taught in one classroom and teachers will go to them in their allocated room. Where a few pupils do have to move because of their option subjects they may be asked to follow particular routes or one-way systems around the school.
- All classrooms have hand-sanitising facilities.
- Daytime cleaners have been employed to help keep the school site and classrooms cleaned throughout the day.
- All desks face the front of the class. The teacher will not be able to move around the room as much as they once did and will mostly teach from the front.
- All students must comply with the new guidance and systems in school, conducting themselves in a responsible and safe manner at all times. Behaviour expectations will be supported using 'The Risedale Way' and behaviour policy with sanctions in place for those pupils who find it difficult to stick to the new procedures. Whilst exclusion remains a last resort for us as a school, if a pupil repeatedly does not follow safe ways of working and is seen as risking the safety of others, then exclusion will happen. The safety of everyone remains paramount.

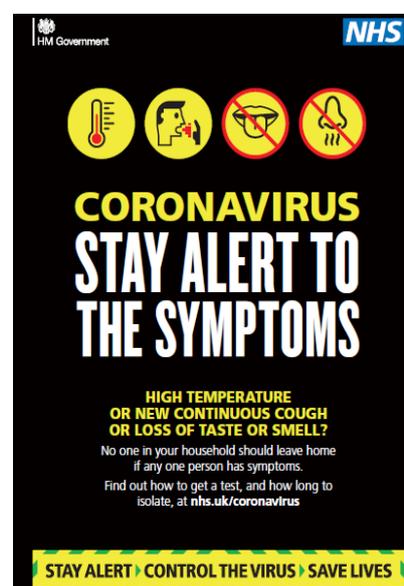
Catering: break/lunch and the canteen

- Please complete the [School Lunch Form](#) as requested.
- The school will not be able to offer a 'breakfast club', at least for now, and no food will be served at break time. The canteen WILL be offering normal school meals at lunchtime only.
- Staggered break and lunchtimes with all year groups kept apart.
- The canteen will be cleaned between year-group sittings.
- The school is purchasing new 'tap to pay cards' that pupils can use to pay for their meals instead of using their finger. Until we have them pupils will not be asked to use their fingerprint to pay for meals and instead the cooks will deduct money from their manually. It would also really help us if parents could put dinner money onto pupils' accounts using 'ParentPay' rather than the pupil bringing money into school. However, the cooks will still take cash from pupils if absolutely necessary.

Absence from school:

If your child is unwell with Covid-19 symptoms, or anyone in your household has symptoms, you must not send your child to school. Instead, you should ensure that the person showing symptoms is tested for Coronavirus by contacting the NHS/Government website and your whole household must self-isolate for 14 days. If the test reveals that they are negative, then your household can go back to normal and your child can and should return to school. We ask all parents to report any absence from school by contacting the office before 9am on the first morning of the absence. The NHS advises that children suffering mild cold-like symptoms should still go to school and that "sore throats and blocked or runny noses are not symptoms of coronavirus".

- [Coronavirus \(COVID-19\): Getting tested - GOV.UK](#)
- [Stay at home: Guidance for households with possible or confirmed coronavirus infection](#)



If a child becomes unwell at school:

Should a pupil become unwell in school, they will be immediately sent to our trained First Aid Staff who will isolate them and check for their symptoms. It is more likely that children will be suffering general bugs as opposed to COVID-19. But if the symptoms may be related to coronavirus then the child will be sent home and parents must then follow the government guidance for testing and isolation. The 'bubble' that the child has been removed from will continue to operate as normal until the local arm of the "National Institute for Health Protection" (the replacement for Public Health England) reacts to a positive test at which time they will carry out an immediate risk assessment to recommend what action we as a school should take. This will probably not result in a closing of the school or bubble but will be more targeted at those who PHE determine are most at risk from being exposed to a pupil with the virus. Because of the extra procedures we are introducing to minimise the mixing of pupils, for example allocated seating and not sharing stationery, then the number of children who may have been exposed to a pupil with the virus, and therefore at risk of infection, will be reduced.

Visiting the school and making appointments:

We always welcome parents to come and talk to us when there is a concern. However, to keep potential mixing to a minimum and in accordance with government guidelines, parents can no longer arrive at school without a pre-arranged appointment to meet an identified member of staff. We know how important it is for parents to see staff quickly and we will do our very best to see you as soon as possible. Appointments will be available from 9am until 2pm and again between 3pm and 4pm and only when the member of staff is available.



Helping us to do our best for your child:

Whilst we will continually have to adapt to a fast-changing set of guidelines to keep everyone safe, it is essential that you work with us so that we can react and do the right thing. As we find our feet in this new way of working, it may be that unforeseen issues occur either at home or at school. Please do what you are all great at and work with us to get things right. Your suggestions, as ever, are always welcome.

See you all next week.

Best wishes from all The Risedale Family.